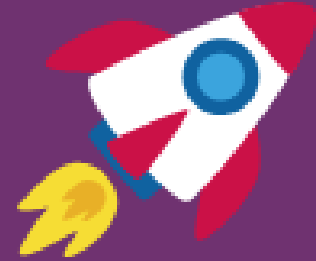


# Cambridge Science Centre

CAMBRIDGE  
SCIENCE  
CENTRE

## Welcoming Young Trustees

### Application pack



# A future where all children enjoy, explore and shape the world through STEM.

## This is the future that we want to help create.

### Welcome!

Thank you for taking the time to consider being a Trustee at the Cambridge Science Centre (CSC). It is a truly exciting charity, with a clear mission to empower children from all backgrounds with a love of all STEM-related topics (Science, Technology, Engineering and Mathematics). In particular, 2024 is a very exciting time to join the charity, as we explore new opportunities for the centre, and continue to reach people from all across the region.

You may have many reasons for being interested in being a Trustee and in CSC. My own reasons are that I have spent my whole career in the Cambridge technology cluster, and I have seen first-hand the exciting futures that children can access if they maintain an interest in science in school. I have also spent more than 10 years as a school governor, and have seen the impact that deprivation can have on children's educational outcomes. CSC aims to address this, by inspiring children from all backgrounds to believe that they can study science and go on to have a career in science.

To do this effectively, we need to be sure that our Trustees represent a wide range of backgrounds and interests, which is why I am so excited about our plan to recruit a Young Trustee. While some aspects of being a Trustee can seem very formal and may look inaccessible from outside, it is actually quite straightforward, and we are a relaxed and friendly group of Trustees who are very open to new ideas.

We hope that our Young Trustee will be able to gain significant experience and confidence by working on a charitable board, which will help empower their future career. We also hope that they will share our passion for STEM education and be motivated by the impact that CSC has on young people's lives.

If you have any questions about the role, then please do reach out and ask them. As I tell my university students, there is no such thing as a silly question – all questions are requests for either clarification or curiosity. And curiosity is very much what CSC aims to encourage!

Amy Weatherup  
Trustee  
Cambridge Science Centre

## About us

**Cambridge Science Centre (CSC)**, an independent Science, Technology, Engineering and Mathematics (STEM) education charity, is devoted to inspiring young people with hands-on experiences in STEM learning and helping foster a lifelong love of STEM. ✨

### **We exist to:**

- Spark the scientific curiosity that's already within every child
- Ignite a passion for STEM that leads to innovation and discovery
- Fuel self-belief in children and young people, especially those that have limited access to STEM opportunities
- Illuminate pathways into science, technology, engineering and mathematics (STEM) education and careers.

Young people are full of curiosity that, once encouraged and nurtured, knows no bounds. Cambridge Science Centre feeds that natural curiosity, encouraging a lifelong passion and understanding of how science and innovation will increasingly impact on the world around them and inspiring them to believe in the part they can play.

Currently the most authoritative study of STEM engagement, the ASPIRES Report, shows that by the age of 11 the majority of young learners have decided that STEM is “not for me”. Responding to this and to the need for far greater numbers of STEM skilled graduates, apprentices and professionals, CSC specifically targets learners from the ages of 7-14 years. And not just the young learners alone but, crucially, their families and teachers as well, to encourage a change in the perception of STEM subjects and inspiring and engaging future scientists, technologists, engineers & mathematicians.

We reach these groups by running pop-up Science Centres where we take our shows, activities and hands-on exhibits out to communities, including market towns in the Fenlands, bringing what we do directly to the communities in need. We also run outreach at schools and community groups, helping us to cover a wide range of STEM topics with young people from all across the region. Plus, 2024 stands to be a very exciting year for CSC, as we explore new venues and opportunities for us to reach young people, their families and schools in Cambridge and around the region! ✨



# Our Vision for a Young Trustee

## Our Vision for a Young Trustee

To help us meet our ambitious goals and better meet our charitable objectives, our current Board of Trustees are keen to hear the voices and opinions of younger people. Therefore, we are recruiting for a Young Trustee (age 18-30) to join our Board.

### Who are we looking for?

We are looking for someone who is passionate about STEM education and in helping us reach underprivileged communities. Someone who is willing and excited to learn what it means to be a Trustee, and to work within our Trustee team.

You do not have to have prior experience as a Trustee – we will provide training and ongoing mentoring until you are confident in the role.

Being a Trustee is a voluntary role, but we can help with travel expenses and any costs associated with caring responsibilities.



# The role of a trustee

## ***Role description***

- Getting involved in your induction and learning more about the responsibilities and duties of being a charity trustee
- Taking an active role in board meetings, reading papers in advance and contributing during discussions
- Help ensure CSC use resources effectively to achieve charitable goals
- Supporting and challenging CSC's CEO and Senior Leadership team to help them make the best decisions for the charity
- Contributing to the broader promotion of CSC's aims and actions by using your skills, knowledge and experience.

## ***Time/general commitment***

- There are 4 board meetings per year, typically in February, May, September and December
- Each meeting usually lasts 3 hours and are preferably attended in person, but on occasion can be attended online
- You may be required to attend additional meetings depending on charity needs
- There is one full company strategy day per year, typically in mid September, in or near Cambridge (combined with the September board meeting)
- Undertake an induction process, part of which will involve mandatory safeguarding and data protection training
- The current term length for a board member is three years, which can be renewed 3 times subject to mutual agreement.

## ***What you will gain from the role***

- Making a difference in the lives of young people and their relationship with STEM
- Helping to foster new ideas and illuminate new pathways in STEM
- Chance to work with a dedicated and passionate group of trustees and the wider CSC team
- Gaining valuable and transferable skills and governance experience.

## ***Benefits/Support provided***

- Trustee training to align with your role
- A detailed induction provided
- A current board member available to act as a mentor
- Reimbursement of expenses occurred in your role.



# The role of a trustee

## **Person specification**

- A commitment to the vision, mission and values of Cambridge Science Centre
  - A passion for inspiring the next generation
  - Willingness to devote the time and effort to the centre
  - Understanding of the responsibilities, legal duties and liabilities of a charity trustee (this is not essential: training can be provided)
  - Good, independent, sound judgement
  - Ability to think creatively, constructively and contribute as part of a team
  - A willingness to speak up, speak your mind and an ability to respect others opinions
  - Non-judgemental and inclusive approach.
- *It is not necessary to have previous experience as a trustee as support and training is provided.*



## **How to apply**

If you are interested in becoming a trustee for Cambridge Science Centre and would like more information about the role, we would be happy to have an informal conversation about the board and your role. Please contact Amy Weatherup at [jobs@cambridgesciencecentre.org](mailto:jobs@cambridgesciencecentre.org).

If you would like to be considered as a trustee, we ask that you submit a supporting statement. This can be submitted in multiple ways , so please select which would allow you to express yourself best.

You can submit this by a written statement (up to 500 words), audio or video (up to three minutes long). Please send this to [jobs@cambridgesciencecentre.org](mailto:jobs@cambridgesciencecentre.org) along with your CV.

Your supporting statement should focus on your suitability for the position and what you feel you would bring to the board.

If you require any assistance with the application or would like the information presented in an alternate format, please do just get in touch.



# The role of a trustee



## Application timescales

Deadline for applications : 12pm on Friday April 12th

Notification of shortlisted applicants : Wednesday April 17th

Interviews: Between April 19th and April 29th

- These will take place at a convenient time for applicants
- Evenings and weekends are also possible
- These will be held either in person or online with 3 of the current Trustees

Applicants will be notified: Thursday May 2nd

The successful applicant will then be invited to attend the Trustee meetings scheduled for the following dates:

- Thursday May 9th 9am-12pm - CSC Trustee Meeting at Birketts, 22 Station Road, Cambridge
- Wednesday September 18th 9.30am-5pm – CSC Awayday, location TBC
- Monday December 2nd 9am-12pm – CSC Trustee meeting at Birketts, 22 Station Road, Cambridge

We realise that the May 9th meeting may be too short notice for our new Trustee to attend, so this will not affect the selection process.



Find out more about us  
at  
[cambridgesciencecentre.org](http://cambridgesciencecentre.org)